

MORMUGAO PORT AUTHORITY
ENGINEERING MECHANICAL DEPARTMENT

NOTICE INVITING BUDGETARY QUOTATIONS

Name of Work	Budgetary Quotation for " Hiring of 01 no. pick-up truck for the use of fire section at Mormugao Port Authority for a period of 03 years. "
Date of submission of budgetary quotation	On or before 18.07.2023 at 11.30 Hrs.
Address for communication:	Executive Engineer (G), Office of Chief Mechanical Engineer, Engineering Mechanical Dept., Mormugao Port Authority, A.O. Bldg, Headland Sada, Mormugao, Goa – 403804.
Contact Details	Phone :0832-2594227/17/12 Email : xeng.mpa@gmail.com
Website	https://www.mptgoa.gov.in/

Bidders are requested to submit their Budgetary Quotations as per enclosed format at **ANNEXURE – I**, to enable us to arrive an estimated cost for tendering.

Budgetary Quotation should be addressed to the "Executive Engineer (G)", Mormugao Port Authority, 2nd floor, AO building, Headland- Sada, Mormugao, 403804.

Executive Engineer (G),
MORMUGAO PORT AUTHORITY

SCOPE OF WORK

Mormugao Port Authority intends to invite Budgetary Quotations for **"Hiring of 01 no. pick-up truck for the use of fire section at Mormugao Port Authority for a period of 03 years."**

The interested bidders are required to offer their budgetary quotations for as per the price schedule (Bill of Quantities) indicated at Annexure-I enclosed.

Technical/ Commercial Details

1. The registration of the pick-up truck for fire section shall be **not earlier than Jan'2021** having the milometer reading **not exceeding 60,000 kilometers.**
2. The model (body type) of the vehicle shall be "Pick up truck", diesel variant and shall have 5 seater crew cabin including driver seat with A/C, and a back end made up of cargo bed that is enclosed by three low walls and towing hook at back. The cargo bed shall be covered with canvas roof
3. It shall have yellow number plate & black lettering and registered in the state of Goa.
4. The engine capacity shall be 2000 cc or more, and minimum length of the Pick-up truck shall be 5215 mm.
5. The pick-up truck shall be of Red colour with "FIRE" written on both sides and having audio and visible siren mounted on top as per Fire department rules.
6. The vehicle will be deployed at the Fire Section of Mormugao Port Authority (MPA) on round the clock duty.
7. The vehicle shall be supplied along with diesel and driver with experience of similar vehicles.
8. The vehicle shall have all the required permits along with the valid fitness certificates, Registration Certificate (RC), Road tax paid certificate, comprehensive insurance (covering all risks of Drivers and passengers traveling in the Vehicle and third party liability), Pollution Under Control (PUC) certificate, etc, available at all times with the Drivers of vehicles including valid driving license and badge. All documents/ certificates shall be revalidated from time to time and duly certified copies shall be submitted to the controlling officer of the user section (Fire Section/Marine Dept./MPA).
9. The supplied shall be in good working condition as required under Motor Vehicles Act/Rules and shall comply with the regulations of the Regional Transport Authority and the Fire department.
10. The vehicle shall be kept clean and tidy inside as well as outside with comfortable seats.

11. (a) The service conditions for the Pick-up truck shall be 1500 kms per month and operated on round the clock duty (24x7). Minimum charges per month shall be paid at the contracted rate.
- (b) Extra kms. as applicable exceeding the prescribed limit in a month shall be paid at the contracted rates.
- (c) The unused kilometers upto 200 kms as applicable in any month shall be carried forward and adjusted in the subsequent three months, at the same rates. All the decisions of the Controlling officer of the user department (Fire Officer/MPA) in this regard shall be binding upon the contractor.
- (d) The Pick-up truck shall remain stationed at Fire station of MPA and report on all days irrespective of Saturdays, Sundays and Holidays without any additional charges.
- (e) The contractor should ensure that the number of drivers to be posted on the Pick-up truck shall comply with the Motor Vehicles Act/ Rules, R.T.O. guidelines, Fire Department guidelines required for 24x7 operations and Labour Act.
- (f) The Drivers of the pick-up truck will be given a Lunch/dinner break of 30 minutes as per convenience of Fire officer/MPA.
12. The rates quoted shall be inclusive of fuel, lubricants, consumables, repair/maintenance, salary of drivers deployed, uniforms (white shirt and blue pant), insurance, payment to Statutory Authorities and all other expenses and inclusive of all taxes, except GST.
13. Contractor shall be responsible to pay all taxes, charges and duties prescribed for operation of the vehicle within the state of Goa.
14. Parking, Toll, ferry charges and permit of Interstate travel if required shall be paid by the contractor.
15. The contract period of hiring shall be **for 03 years.**
16. The Contractor shall quote the rates as per Price Schedule (BOQ) at **Annexure-I.**
17. The bidder shall indicate the technical details of Pick-up truck for which Budgetary Quotation is submitted, as per enclosed format at **Annexure-II.**
18. The Pick-up truck will be used as and when required by the Fire Officer/MPA for the use of various works of the Fire Section/MPA. The drivers with the vehicle shall report to Fire Officer/MPA, and the same shall be considered as the starting point for commencement of trips.
19. The contractor shall maintain a log book indicating therein distance covered daily on each trip as per the prescribed schedule. The opening and closing meter readings for each trip are to be recorded in the logbook and each page should be signed by the driver with names

and countersigned by the user official. The milometer reading should tally with the logbook maintained by the contractor.

20. The speedometer and odometer/milometer/kilometer of the Pick-up truck must be maintained at a high standard of accuracy. Any defect noticed by MPA shall have to be rectified forthwith by the Contractor or his authorized representative. Vehicles with defective speedometer /odometer/ kilometer recorder will not be accepted for duty.
21. The driver/owner should have adequate communication facilities for mutual convenience.
22. The employees of the contractor will have no link with Mormugao Port Authority and will have no right over privileges enjoyed by employees of the Board.
23. The employees of the contractor shall behave politely and in a non-provocative manner and maintain cordial relationship with MPA staff. He shall not report under the influence of intoxication during duty hours.
24. The pick-up truck should be provided with a qualified drivers with valid driving licence, and badge with clean records. The drivers should report for duty in uniform complying with Motor vehicles Act/ Rules, R.T.O. guidelines and fire department guidelines, with proper shave and haircut.
25. The drivers shall strictly observe the safe speed limits in the town, on the highways and shall not resort to any negligent / reckless driving, whatsoever.
26. Mormugao Port Authority will not take any responsibility for violation of traffic rules by the drivers. The drivers of the Pick-up truck shall carry with them all requisite documents as per Motor Vehicles Act/Rules/ R.T.O. guidelines at all times while on duty.
27. Mormugao Port Authority shall not be liable or responsible in any way for any loss or injury to any person or damage to vehicle or property caused by the vehicle. Any damages/ loss to the vehicle provided to the Port or any other vehicle or injury to persons and passengers or property/ third party due to any accident or due to any other reasons while performing scheduled trips for the Mormugao Port Authority during the period of contract will be at contractor's risk and cost. MPA shall not be responsible for any loss or damage to the vehicles, while parked at Port premises or anywhere else during the currency of the contract period. However, Contractor shall be solely responsible for any damages caused to the Port property.
28. The vehicle deployed shall have valid Comprehensive motor insurance for the vehicle, covering all the risks for liability of life of passengers and the driver travelling in the vehicle including third party liability insurance. The vehicle supplied under the Contract shall be insured fully against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery, in accordance. The Contractor shall insure with the General Insurance

Corporation of India or any other insurance company approved by IRDA or its branches in appropriate Indian currency, if any, subject to the conditions that the premium will be payable to the corporation in Rupees. This insurance should also cover all riot risks.

29. If any accident occurs, the Contractor shall intimate immediately to the controlling Officer of the User Department (Fire Officer/MPA), Safety Officer and Police Authorities.
30. Port shall not be liable for altercation / accident during the contract period.
31. Port being a protected / custom bound area, the persons deployed by the Contractor for this intended service shall not indulge in any illegal, anti-social, anti-national activities.
32. The Contractor shall ensure that all safety and security regulations of the Port are adhered to.
33. The Contractor shall not give, barter or otherwise dispose off to any person/s any arms or ammunitions of any kind or permit or offer the same as aforesaid.
34. The contractor shall be responsible to comply with all the requirements of various labour, Industrial and commercial law/rules, all statutory requirements necessary for the contract, any acts/rules applicable to this contract.
35. The port shall not be responsible for any labour disputes arising between contractor and the staff deployed on the vehicles.
36. The Competent Authority of MPA reserves the right to accept the bid wholly or partially, and split the bid or to reject any or all offers in part or full without assigning the reason thereof.
37. In the event of continued unsatisfactory performance or non-compliance with any of the provisions of this contract, MPA reserves the right to cancel the contract.
38. In case the vehicle needs to be taken to the workshop /service centre for periodical maintenance or any other repairs and maintenance then the contractor shall provide a substitute vehicle having capacity of not less than the original supplied as an alternative arrangement.
39. In case of breakdown of the pick-up truck, an alternative arrangement shall be made by the contractor by deploying a substitute vehicle having capacity of not less than the original supplied in acceptable condition to the Fire Officer at the given time and place. Failure on the part of the contractor to make such alternate arrangement would entitle the controlling officer of the user department (Fire Officer/MPA) to get the scheduled trips performed at the risk and cost of the contractor.
40. The Contractor shall have to obtain Port entry pass for the pick-up truck and drivers at his own cost for operating inside the Port area during the contract period as per applicable Scale of rates.

41. The contractor should replace the pick-up truck if not roadworthy. The decision of the Controlling Officer (Fire officer/MPA) in this regard will be final.
42. In case the contractor desires to change/ substitute the pick-up truck, for any reason, he should submit the concerned documents of the substitute vehicle confirming to the tender conditions/ specification to the controlling officer of the user department (Fire officer/MPA) for concurrence.
43. Fuel price variation if any will be paid to Contractor
44. R.T.O. formalities related to the vehicle shall be carried out by the contractor at his/ her own cost and completed in all respects.

Executive Engineer (G),
MORMUGAO PORT AUTHORITY

BUDGETARY QUOTATION
PRICE SCHEDULE (BILL OF QUANTITIES)

FOR 03 YEARS PERIOD

Budgetary Quotation for "Hiring of 01 no. pick-up truck for the use of fire section at Mormugao Port Authority for a period of 03 years."

PART-I (Monthly Charges)

Sr. No.	Description of Work	Unit	Unit Rate/Month (in Rs.)		GST%
			In Figure	In Words	
1	Monthly Charges for Hiring of 01 no. Pick-up truck.	month			

PART-II (Additional Kilometers)

Sr. No.	Description of Work	Unit	Unit Rate/Km (in Rs.)		GST %
			In Figure	In Words	
1	Rate per km. exceeding 1500 kms in a month.	Km			

PART-III (Mileage)

Sr. No.	Description of Work	Unit	In Figure	In Words
1	Average mileage of the vehicle	Km/ litre		

Note:

- (i) The rates quoted above shall be exclusive of GST. The bidder shall indicate the applicable GST rate. The GST element, if any shall not be considered for comparison.
- (ii) The budgetary quotation shall be valid for a period of 120 days.

BIDDER'S SIGN WITH SEAL

Place:

Date:

TECHNICAL DETAILS OF VEHICLE

Description	Details of Bus
Power (HP)	
Gross weight (Kg)	
Engine Capacity (cc)	
Seating Capacity (nos.)	
Brand	
Model/Manufacture (Month/Year)	
Kilometer run as on date of submission of quotation (kms)	

BIDDER'S SIGN WITH SEAL

Place:

Date: